

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**May 22, 2023**

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. Mrs. Barbara Burkard, Soraya Farms, came forward to discuss her viewpoint on the issue of calling for a so-called ‘Convention of States.’ Mrs. Burkard noted she was in opposition to calling for a Convention and wished to inform the Board of information that she had gathered. Ms. Debra Parker, Clearcreek Township, also stated her opposition to a Convention of States. Mr. Bryan Pacheco, Law Director, conveyed additional information to the Board to help understand the issue.

Mr. Carolus, Fiscal Officer, noted that there would be a Public Hearing at the first meeting in June for the 2024 Tax Budget as required by Ohio Revised Code.

Mr. Wade read Resolution 5430 – A Resolution authorizing remittance of the first biannual lease payment of 2023 from funds due to the Warren County Port Authority’s Ohio Community Accelerator Fund, dispensing with the second reading, and declaring an emergency. Mr. Clark, Township Administrator, updated the Board on the payment being made. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5431 – A Resolution dedicating a portion of Clearcreek Township’s share of funds from the American Rescue Plan Act funds to pay for the Government Center Interior Finishes Project costs and dispensing with the second reading. Mr. Clark advised the Board on the use of the funds. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5432 – A Resolution declaring personal property as surplus and approving direct sale or donation of said personal property and dispensing with the second reading. Mr. Agenbroad, Fire Chief, noted that the Township was donating old turnout gear to the Warren County Career Center that was no longer to be used for actual firefighting, but was suitable for classroom purposes. A 2003 Fire Engine was also being donated to the Career Center with an estimated value of \$25,000. The Career Center agreed to forgo an annual fee to the Fire District of \$2,500 for 10 years in lieu of a cash payment. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

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Mr. Agenbroad, Fire Chief, asked the Board to authorize payment of the Fire District's annual subscription fee to Path Master (traffic preemption system) in the amount of \$6,750. Mr. Wade asked for a motion to authorize the payment. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5433 – A Resolution determining that the maintenance of the listed, specific tracts of land constitute a nuisance, dispensing with the second reading, and declaring an emergency:

1. 8937 Bunnell Hill Road, Parcel ID #04-02-276-016.
2. 367 Patton Drive, Parcel ID #05-32-193-001.

Mr. Palmer, Planning and Zoning Director, updated the Board on the properties listed above. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board to accept a generous donation of \$1,000 from Rocco Serrao and Mark Meunier to benefit Safety Town 2023. Mr. Wade asked for a motion to accept the donation. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to approve the upfit of a new 2023 Dodge Durango police cruiser by Parr Safety Equipment at an estimated cost of \$22,269. Mr. Wade asked for a motion to approve the purchase. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to make a conditional offer of probationary, fulltime employment to John Gleeson to fill the newly created Administrative Police Specialist position, at a rate of pay of \$25.00 per hour, conditioned on acceptable background and pre-employment testing. Chief Terrill updated the Board on the hire request. Mr. Wade asked for a motion to approve the offer of employment. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Jones, Road Superintendent, noted that paving was being delayed by a week.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – May 8, 2023, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Remove Sheila Prass from probationary status and designate her employment as permanent, fulltime effective May 31, 2023.

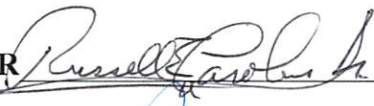
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- 4 Make a conditional offer of seasonal employment to Samuel Warren, effective May 23, 2023, at an hourly rate of \$15.00, pending acceptable background and pre-employment testing.
- 5 Set a public hearing to consider the zone change application pertaining to the real property address 738 West State Route 122, parcel ID #08-03-300- 0020, from Light Industrial Zone "M-1" to Open Space Residence Zone "OSR-1".


Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked if there were any staff updates. Mr. Clark noted that the ground lease for the new fire station project was being worked on and that more action would be brought before the Board at the first meeting in June.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:28 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

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